



State of Louisiana
DIVISION OF ADMINISTRATION

OFFICE OF STATE UNIFORM PAYROLL

M. J. "MIKE" FOSTER, JR.
GOVERNOR

MARK C. DRENNEN
COMMISSIONER OF ADMINISTRATION

March 16, 2000

OFFICE OF STATE UNIFORM PAYROLL MEMORANDUM #2000-59

TO: All UPS Agencies and Other Departments

FROM: Ronald S. Mitchell
Director

SUBJECT: Change in Miscellaneous Deduction Codes for Disability Products/Riders

As of July 1, 2000, all disability products and products with a disability rider will no longer be participating under the State's Flexible Benefits Plan (FBP). New FBP ineligible codes have been assigned to identify these products and are being established in UPS. **The Office of State Uniform Payroll (OSUP) will automatically convert the codes for employees with the affected products before the system is available for the first pay period in July.** Detailed information for the affected vendors and codes is outlined below.

<u>Vendor Name</u>	<u>Product Name</u>	<u>Old Code</u>	<u>New Code</u>
American Heritage Life Insurance Co	A D & D	MSA PB*/NB*27	MSA NN 27
American Heritage Life Insurance Co	Disability Inc	MSA PC*/NC*22	MSA NP 22
Capitol American Life Insurance Co	Accident	MSC PC*/NC*27	MSC NT 27
American Public Life Insurance Co	Accident w/Disab Rider	MSJ PC*/NC*27	MSJ NM 27
Colonial Life & Accident Ins Co	Disability/Accident	MSK PC*/NC*60	MSK NM 60
Life Investors Ins of America	Accident	MSL PB*/NB*27	MSL NT 27
Professional Insurance Corp	Cancer ppci88	MSP PA*/NA*25	MSP NM 25
Professional Insurance Corp	Accident ppad86	MSP PC*/NC*27	MSP NN 27

A new SED-4 form will not be required for these system changes. Agencies are to use the special On-line Audit Report (Disability Conversion) produced June 27, 2000, to provide documentation of these changes in the employee's file. All miscellaneous vendors affected have been advised that beginning with Open Enrollment for the FBP, all SED-4 forms for plan year 2000-2001 must be revised to remove the old codes and add the new ineligible codes.

If you have any questions please contact a member of the User Services Unit at (225):

Karen Antoine	342-5354	Barbara Blankenship	342-5345
Debra Causey	342-5377	Paula Rotolo	342-5357

RSM:PAR/kmb